



# NAFOA BOARD ELECTION GUIDELINES

## NOMINATION PROCESS - Member Tribes

NAFOA will seek individuals to fill open positions on the board of directors prior to the Annual Conference held in the spring of each year. Nominations are also accepted during the conference until **2pm on Monday, April 28, 2025**.

- Member Tribes will be entitled to nominate one individual for each open board position.
- In the circumstance that numerous positions are up for election, Member Tribes are prohibited from nominating the same individual for multiple board positions.
- Nomination forms are available at the registration desk.
- All conference nominees will be contacted by Monday afternoon to confirm acceptance of the nomination.

## NOMINATION PROCESS - Individual

- Individual nominations are accepted during the conference until **2pm on Monday, April 28, 2025**.
- All nominees will be contacted by Monday afternoon to confirm acceptance of the nomination.

## Duties of a NAFOA Board Member

- Participation in 2-3 in-person board meetings per year and a monthly board conference call.
- Demonstrated passion and understanding of increasing the capacity of tribal government finance and/or economic development, including a background or skill set in one or more of the following areas as a result of professional experience or academic training (e.g. business related undergraduate or graduate degree), finance, investments, accounting, banking, tax, advocacy, and related economic development activities.
- Assist in fundraising and promoting NAFOA programs.
- Must be Native American. An enrolled member of an American Indian tribe or Alaska Native Village within the United States. Upon nomination, must provide proof of enrollment.

## POSITIONS UP FOR ELECTION

**1<sup>st</sup> Vice President:** He or she must be able and willing to represent the organization at NAFOA's conferences, allied organization conferences, as well as 3rd party events as needed. He or she will lead the organization in succession to the President.

**Secretary:** He or she must be able and willing to represent the organization at NAFOA's conferences, allied organization conferences, as well as 3rd party events as needed. He or she will record board meeting minutes and submit for approval prior to or at the next board meeting.

**Treasurer:** He or she must be able and willing to represent the organization at NAFOA's conferences, allied organization conferences, as well as 3rd party events as needed. He or she must have earned a CPA designation, or appropriate equivalent, and be a tribal leader, elected or appointed, that acts in a fiduciary role. He or she is responsible for overseeing the NAFOA budget and financials.

## VOTING

**Please cast your ballot from 7:30 am – 11:30 am, April 29, 2025 at the registration desk.**

**All conference attendees with a badge are eligible to vote.**

**Please Note:** While sponsors are allowed to vote in the NAFOA board elections, many members of our corporate partner community have voiced a desire to remain neutral throughout the process. We ask that you please respect their wishes and not engage our sponsors in political discourse if they do not want to be involved.

**Electioneering:** as per the NAFOA by-laws: No one shall be allowed to engage in electioneering (e.g., advocating for the success of a particular candidate, party, ticket, etc. through verbal engagement with others, distributing literature, buttons, stickers, and/or similar actions) within a designated voting area where a ballot box is located and into which ballots are being placed.

# NAFOA BOARD NOMINATION FORM

## NAFOA's 43<sup>rd</sup> Annual Conference: Board Elections

Nominations must be submitted at the registration desk by 2pm on **Monday, April 28, 2025**.

Q. Which Board positions are up for election this year?

A. **1<sup>st</sup> Vice President, Secretary, Treasurer**

Q. Can I vote?

A. All those who are registered and present at NAFOA's 43<sup>rd</sup> Annual Conference are entitled to cast an individual vote.

Q. Who can be a NAFOA Board Member?

A. Board Members are volunteers, who have experience and understanding of tribal finance or economic development. Board Members must be members of a recognized tribe, and serve staggered two-year terms.

Q. Can I hear from the Board Member candidates before voting?

A. Yes, all candidates will be able to address conference attendees during the General Session on Tuesday, April 29, 2025.

Q. When can I vote and when are the results announced?

A. Voting will take place in the registration area between 7:30 a.m. and 11:30 a.m. on Tuesday, April 29, 2025. The results will be announced at the end of lunch on Tuesday.

### **1<sup>st</sup> Vice President**

Nomination

Name: \_\_\_\_\_

Tribe: \_\_\_\_\_

Cell: \_\_\_\_\_

### **Secretary**

Nomination

Name: \_\_\_\_\_

Tribe: \_\_\_\_\_

Cell: \_\_\_\_\_

### **Treasurer**

Nomination

Name: \_\_\_\_\_

Tribe: \_\_\_\_\_

Cell: \_\_\_\_\_